

**COMMISSIONERS' MINUTES  
KITTITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
SPECIAL MEETING  
HR STUDY SESSION**

**TUESDAY**

**1:00 PM**

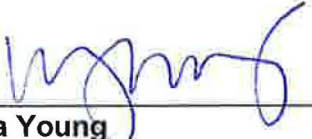
**September 26, 2018**

Board members present: Laura Osiadacz, Obie O'Brien, Cory Wright

Others: Brett Wachsmith, Sue Higginbotham, Tim Egan, Lisa Young

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- 1) **Call to order – 1:05 PM**
  - 2) **Discuss Concerns of Candles and Scents in the Workplace – May Result in Direction to Staff** – HR Director Young had been made aware of concerns regarding candles being used in the Courthouse and the smell causing disruption in offices and negative health effects on staff. After discussion with those present, the Board did not want to create policy that would require monitoring of smells in the workplace; however, they were open to discussing policy regarding no open flames. Director Young will work on policy language and will send a courtesy reminder via email to all staff about scents in the workplace.
  - 3) **Discuss Staffing, Goals, and Budget for KVEC** – Director Young reported that she and Maintenance Director Egan would be working on a staffing plan for the Event Center; however they were uncertain what the budget would support. They will work with Budget & Finance Manager Pless.
  - 4) **Other Business** – None.
  - 5) **Adjourn – 2:15 PM**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Lisa Young

  
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Laura Osiadacz, Chairman

**APPROVED**  
12/11/18